



**RETIRED STANDARD COMMERCIAL FISHING LICENSE (RSCFL)**  
**CONVERT TO STANDARD COMMERCIAL FISHING LICENSE (SCFL) INSTRUCTIONS**

Applications are to be completed and signed by individuals who are licensed. Participants are to complete, sign and notarize this application. Individuals applying for a license for another under the authority of Power of Attorney must submit a **PHOTOCOPY** of the Power of Attorney and current picture identification.

**Conversion Requirements**

A Retired Standard Commercial Fishing License can be converted to a Standard Commercial Fishing License if the license holder has no current license suspensions or revocations.

The Application to convert a RSCFL to a SCFL must have the following:

- A. Information on the Retired Commercial Fishing License holder:
  - 1. Participant Identification Number. This number is listed to the right of the word *Participant #* on your license.
  - 2. Retired Commercial Fishing License holder's name (First, Middle, Last, Suffix).
  - 3. Retired Commercial Fishing License number. This number is printed on the license to the right of the words *Retired Commercial Fishing License*.
- B. Endorsements (optional)  
Only individual North Carolina residents are eligible for the Shellfish Endorsement (Businesses are not eligible for the Shellfish Endorsement.)
- C. Participant must sign the application.
- D. Certification Statement Form completed, signed, and notarized.
- E. Fees:  
See Commercial License and Permit Fee Sheet. If you need assistance, please contact any NC DMF License Office or call (252) 726-7021 or (800) 682-2632.
- F. The Licensee is to surrender the Retired Standard Commercial Fishing License to the NCDMF along with this application.
- G. You are required to notify the Division of Marine Fisheries of any address or residency changes within 30 days. Incomplete applications submitted without required documentation will be deemed incomplete and returned to you unprocessed.

**Mail to:** North Carolina Division of Marine Fisheries  
License Office  
PO Box 769  
Morehead City, NC 28557

# North Carolina Division of Marine Fisheries

## Application to Convert Retired Standard Commercial Fishing License to a Standard Commercial Fishing License

## **Information of the Licensee**

Participant I.D.	First Name	Middle Name	Last Name	Suffix	RSCFL Number to be converted

### Information to be Completed

<b>ENDORSEMENTS:</b>	Shellfish	YES	NO
	NC individual residents only, no businesses		

## SECTION 1: Individual Participant Information

Participant I.D.		First Name		Middle Name	Last Name	Suffix
<b>Check One:</b>						
Driver's License No. <input type="checkbox"/>		State I.D. No. <input type="checkbox"/>		Military I.D. No. <input type="checkbox"/>	Resident Alien I.D. No. <input type="checkbox"/>	Passport No. <input type="checkbox"/>
No. _____ Expire Date: _____ /         /						
Date of Birth		Primary Residence			E-Mail address	
____ / ____ / ____						
Race:	Gender:	Physical Address			Mailing Address <input type="checkbox"/> Check if same as physical address	
	M / F					
Height	Weight					
Eye Color	Hair Color					
		Address 1: _____			Address 1: _____	
		Address 2: _____			Address 2: _____	
		City: _____ State: _____ Zip: _____			City: _____ State: _____ Zip: _____	
		County: _____ Country: _____			County: _____ Country: _____	
Home Phone:		Business Phone:		Fax:	Cellular Phone:	E-mail Address
(      ) -		(      ) -		(      ) -	(      ) -	

**PLEASE COMPLETE REQUIRED ECONOMIC SURVEY**

### **Economic Survey (must be completed by Responsible Party)**

At least 50% of income derived from commercial fishing?
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☐ YES☐ NO

Signature: \_\_\_\_\_

**Must be Signed to be Valid**

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**Date**



**North Carolina Division of Marine Fisheries  
License or Permit Application Certification Form  
(REV 04/2021)**

**OFFICE USE ONLY Year** \_\_\_\_\_

PID # \_\_\_\_\_

License # \_\_\_\_\_

DMF License Clerk: \_\_\_\_\_

**Certification Statement (This section must be completed by Applicant)**

I, \_\_\_\_\_, certify that:

1. All the information provided on this application and any supporting documentation provided is true, accurate, and complete. And further, for renewals, any changes in information or supporting documents have been provided at the time of renewal. I understand that any false information or fraudulent disclosures may result in termination of appropriate licenses, permits and related documents, revocation or suspension of marine fisheries licensing and other privileges, and in possible criminal prosecution.

2. I am a resident of the State of: \_\_\_\_\_

If claiming resident status in North Carolina, I certify further that (check one):

☐ I have been a legal resident for more than six months, or

☐ If domiciled in North Carolina between 60 days and six months, I have completed and submitted with this application a notarized Certificate of Eligibility for North Carolina Residency.

3. If applying for a Standard or Retired Standard Commercial Fishing License as a North Carolina Resident, I also certify that: (check the appropriate entry)

☐ I filed a North Carolina State Income Tax Return for the previous calendar or tax year.

☐ I was not required to file a North Carolina State Income Tax Return for the previous calendar or tax year.

I understand if there are any questions regarding the filing of a North Carolina State Income Tax Return, I may have to provide appropriate tax records, as requested by the Division of Marine Fisheries.

4. For commercial fishing licenses, permits, endorsements or registrations I certify that:

a) I currently have no marine fisheries licenses, permits, endorsements, or registrations under suspension or revocation and the privilege to hold such licenses, permits, endorsements, or registrations is not revoked or suspended.

b) I have not been convicted of four or more violations in any jurisdiction related to state or federal law or regulations involving or related to marine or estuarine resources during the previous three years.

c) I understand that as a condition of accepting a permit from the Division of Marine Fisheries, I agree to abide by all conditions of the permit and agree, that if conditions of the permit as identified for the permit are violated, or if false information was provided in the application for initial issuance, renewal or transfer, the permit may be suspended or revoked by the Fisheries Director.

5. NC General Statute §113-221 requires the NC Division of Marine Fisheries to provide a current copy of the rules governing activities authorized by the license you are purchasing. You have the right to request a current rulebook in hardbound. The document is available on the Division of Marine Fisheries website on the "Rules and Regulations" webpage at <http://portal.ncdenr.org/web/mf/rules-and-regulations>.

6. For for-hire fishing licenses and endorsements, I affirm that I have liability insurance and that I am knowledgeable of USCG safety requirements for the vessel(s) used in the operation in accordance with G.S. 113-168.6.

7. If application is for a Standard/Retired Commercial Fishing License with a Shellfish Endorsement or a Shellfish License for NC Residents I affirm that I have received the required harvester training.

8. For Ocean Fishing Pier License, linear length of the pier has not changed.

9. If applying for a Land or Sell License, I also certify that: (check the appropriate entry)

☐ I have a commercial fishing license issued by the state of \_\_\_\_\_ (Other than North Carolina).

☐ I have a federal permit that allows commercial fishing.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTARY (Only NEW applications must be notarized)**

State: \_\_\_\_\_ County: \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_,

Notary Public: \_\_\_\_\_ My Commission expires: \_\_\_\_\_